

LEE PUBLIC LIBRARY  
MINUTES OF THE TRUSTEES MEETING

Date: April 14, 2010

Time: 4:45 pm

Held at the Library

Present: Peg Dolan, Cynthia Giguere-Unrein, Annie Gasowski, Bruce Larson, Katrinka Pellecchia, Lisa Morin

Minutes of last meeting: Accepted.

Finances/ Treasurer's Report: Treasurer's report was accepted. As of April 11, the operating budget was \$15,127.28; the balance in the non-lapsing account was \$1194.82; and there is \$3648.62 in the Special Projects Fund. Cynthia noted that bank statements are dated on the 20<sup>th</sup> of each month before the interest is added to the accounts, but that she is able to access accurate interest amounts on-line.

Library Statistics: In March, circulation was 3746, an increase of 256 from March '09; use of the public access computers was 167, a decrease of 15; wireless usage was 25, a decrease of 30. There were 94 checkouts of downloadable audio books – an increase of 38.

Old Business:

Town Center Committee Update. The trustees will meet with the selectmen on April 20 to discuss the next steps in planning the fundraising for the new library/community center and what the configuration of the Town Center Committee will be -- its charge, objective and timeline.

New Business:

Election of Officers. The trustees agreed to keep the slate of officers the same: Peg, Chair; Annie, Vice-chair; Cynthia, Treasurer; and Katrinka, Secretary.

Annual Report to the NH State Library. The trustees approved Lisa's report.

Library Staff Appreciation. The trustees will give Barnes and Noble gift certificates as thank-yous to the staff.

Volunteer Appreciation. The trustees will discuss this at the May meeting.

Other. The Friends of the Library have donated a new sidewalk sign as well as the museum passes; they are supporting the summer reading program. The trustees discussed ways to work with the FOL. The trustees approved Lisa's vacation requests for May 21, July 8-12 and August 9-13. Thanks to the efforts of Elanor Pickens, the library is now on Facebook. The Safety Committee made its annual inspection – although Lisa has not received their report, there seemed to be no major problems or issues. Peg will invite Carol Evans to the May meeting to talk to the trustees about shaping and refining their message about the continuing importance of libraries in the digital age.

The meeting was adjourned at 6:05. The next regularly scheduled meeting will be May 12 at 4:45 pm at the library.